

CAMP EXPRESS

3735 Spicebush Drive
Urbana, MD 21704

In order to provide the highest level of service to our clients, **Camp Tall Timbers** will be handling all administration for the **Camp Express** luggage service for the summer of 2010. Any questions concerning luggage transportation can be directed to the camp office for prompt attention. The costs will remain the same: round-trip service is \$50 per child (not per piece), \$30 one-way.

Please mail the completed application along with your check to: **Camp Express, 3735 Spicebush Drive, Urbana, Maryland 21704. Make checks payable to: Camp Express.** All payments must be received no later than Tuesday, June 1, 2010, in order for us to insure the correct truck and staff are sent to each location.

We encourage you to use duffle bags rather than trunks whenever possible. Each piece of luggage should have only one tag with the home address and phone number clearly written, as well as the pick-up/drop-off site. This same address and phone number should be printed on a separate sheet of paper and placed inside the luggage in case the outside tag should somehow become detached. If your child is transporting more than one piece of luggage, please indicate the number on the tag by marking 1 of 2 or 2 of 2, etc.

Our pick-up/drop-off points for this year will be Rockville, Maryland, Pikesville, Maryland, and Tyson's Corner, Virginia. Please be at the pick-up/drop-off site on time. We will be unable to wait beyond the designated times, since we have several other sites to reach in one day. By shipping your luggage to camp before your camper arrives, the staff of Camp Tall Timbers are able to unpack the bags and store the luggage in a central storage area at camp. Once your camper arrives at camp they are able to begin the program immediately without the worry of unpacking. This makes for a smooth start for each of our campers. **No luggage is allowed on the buses that bring campers to camp. Small carry-on bags are welcome.**

If you have any further questions, please call us at (301) 874-0111. We look forward to working with you.

Thank you,



Glenn Smith
Director
Camp Tall Timbers

CAMP EXPRESS
BAGGAGE TRANSPORTATION APPLICATION
(Please use a separate application for each camper.)

CAMPER'S NAME _____

HOME ADDRESS _____

PHONE NUMBERS (H) _____ **(O)** _____

NUMBER OF BAGS _____ **TRUNKS** _____

PICK-UP LOCATION (CIRCLE ONE) **TYSON'S CORNER** **ROCKVILLE** **BALTIMORE**

Fees:

\$50 round trip per child (check two) or \$30 one-way per child (check one)

____ **First Session: Pick-up Thur. June 17, 2010.** ____ **Return: Sat. July 10, 2010.**

____ **Second Session: Pick-up Sat. July 10, 2010.** ____ **Return: Sat. July 31, 2010.**

____ **Third Session: Pick-up Sat. July 31, 2010.** ____ **Return: Sat. August 14, 2010.**

Make checks payable to Camp Express. Mail this form along with your payment to: Camp Express, 3735 Spicebush Drive, Urbana, Maryland 21704. If you have any questions please feel free to call our office at (301) 874-0111.

Insurance Coverage: Your baggage is insured at no extra charge against fire and theft of an entire shipping package only. Limits of insurance are \$100 each trunk and \$100 each duffel bag. Insurance covers only personal effects of campers (actual cash value less depreciation). No coverage is afforded on valuables such as radios, cameras, tape recorders, musical instruments, sporting equipment of any kind, jewelry, etc.

Additional Insurance coverage of \$400 can be obtained for an additional \$4.00 per piece of baggage. If you opt to purchase this additional insurance, you must insure each piece of luggage.

There is no insurance coverage of the baggage container itself. We assume no responsibility for paper, cardboard, or plastic covered trunks, zippers on duffel bags, or broken trunk handles.

We encourage the use of duffel bags instead of trunks wherever possible.

NOTE: Each piece of baggage must show campers name, home address, and drop-off site.

**Camp Express Luggage Schedule for
Camp Tall Timbers 2010 Summer Season**

First Session

Pick-up: Thur. June 17, 2010

Return: Sat. July 10, 2010

Baltimore, MD

12:15 PM

11:30 AM

Pikesville Middle School
7701 Seven Mile Lane
Pikesville, Maryland

Rockville, MD

10:15 AM

11:15 AM

Federal Plaza (*Rear Parking Lot*)
1776 Rockville Pike
Rockville, Maryland

Tyson's Corner, VA

9:15 AM

10:30 AM

Bed Bath and Beyond (*Front*)
8204 Leesburg Pike
Vienna, VA 22182

Second Session

Pick-up: Sat. July 10, 2010

Return: Sat. July 31, 2010

Baltimore, MD

12:30 PM

11:30 AM

Pikesville Middle School
7701 Seven Mile Lane
Pikesville, Maryland

Rockville, MD

12:15 PM

11:15 AM

Federal Plaza (*Rear Parking Lot*)
1776 Rockville Pike
Rockville, Maryland

Tyson's Corner, VA

1:30 PM

10:30 AM

Bed Bath and Beyond (*Front*)
8204 Leesburg Pike
Vienna, VA 22182

Third Session

Pick-up: Sat. July 31, 2010

Return: Sat. Aug. 14, 2010

Baltimore, MD

12:30 PM

11:30 AM

Pikesville Middle School
7701 Seven Mile Lane
Pikesville, Maryland

Rockville, MD

12:15 PM

11:15 AM

Federal Plaza (*Rear Parking Lot*)
1776 Rockville Pike
Rockville, Maryland

Tyson's Corner, VA

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Bed Bath and Beyond (*Front*)
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